



Origin Windows  
Operating Instructions

# Opening the window

1.

Before turning the handle, press and hold the lock-plate. For **right hung** windows, turn the handle anti-clockwise 90° from the closed downwards position to the horizontal position.

For **left hung** windows, turn the handle clockwise 90° from the closed vertical position to the horizontal position.

For **top hung** windows, turn the handle anti-clockwise 90° from the closed horizontal position to the vertical upright position.

2.

Ensure that the handle is fully turned in order to ensure that the lock is fully disengaged.

3.

Push the window frame from either the handle itself or the sash.



Reverse the above process to close

# Closing the window

1.

Place your hand on the handle and pull the window closed. Ensure that the opening sash is pulled firmly in so that the lock can engage.

2.

For **right hung** windows, turn the handle clockwise 90° from the open horizontal position to the closed downward position.

For **left hung** windows, turn the handle anti-clockwise 90° from the horizontal position to the closed vertical position.

For **top hung** windows, turn the handle clockwise 90° from the open vertical upright position to the closed horizontal position.

## Releasing a restrictor hook

1. Open the window until the restrictor hook limits the aperture.
2. Pull the window back in 20mm and release the hook from the pin while applying a little pressure to the window in order for the head of the hook to clear the pin.
3. Push the window open to the angle desired.
4. The restrictor hook will automatically re-engage when the window is closed.

## Tightening or loosening the hinges

between the window sash and the frame

The hinges can be adjusted to increase or decrease friction between the two stays.

### **Tighten the hinge...**

In order to increase friction and tighten the hinge up, turn the screw clockwise with a Phillips head screwdriver.

### **Loosen the hinge...**

In order to decrease the friction and loosen the hinge, turn the screw anti-clockwise with a Phillips head screwdriver.

## Operating the easy clean function on side hung windows...

Side hung sashes can be opened fully and shifted across to the centre of the aperture in order to enable the outside of the window to be cleaned.

1. Open the window fully to 90°. This is critical in order for the catches to be released.
2. Locate the black plastic button on the bottom hinge and slide it towards the centre of the frame. While holding the button in place, gently pull the bottom of the sash away from the corner by about 10mm. The sash should disengage from the corner, allowing it to slide along the hinge with ease.

3. Locate the black plastic button on the top hinge and slide it towards the centre of the frame. As with the bottom hinge, while holding the button in place, gently pull the top of the sash away from the corner by about 1cm. The sash should similarly disengage from the top corner, allowing it to fully slide, both top and bottom towards the centre of the window.
4. Clear access should be available in order to clean the external face of the window.
5. The hinge will automatically reset when the window is pulled fully closed.



# Maintenance Instructions

The Origin Window contains mechanical moving parts that will need to be lubricated periodically. This will include the hinges, handles and lock. Lubricate using silicone spray or grease and wipe away any excess with a non-abrasive cloth.

Extra care should be taken in marine environments to ensure that the hinges are well protected. Application of silicone twice a month is advisable of minimise the risk of corrosion.

## Routine Care of your Origin Windows

### **Powder coated aluminum profile**

Use a light, soapy solution (washing up liquid is not recommended) and non-abrasive cloth to wipe dirt from the window frame. Avoid using an abrasive cloth such as a scouring pad as the powder coated finish can be scratched. Do not use solvent based cleaning products. In salt water environments, the external surface of the window frames should be washed down with fresh water on a weekly basis as it is common for salt deposits to build up.

**origin**  
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If you would like any aspect of the window operation explaining to you, please call or email a member of the team using the details below.

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